

On Campus Student Employment Application



Personal Information

Last Name: _____ First Name: _____ Middle Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

UNT ID: _____ Cell Phone Number: _____ Email Address: _____

Have you been awarded Work Study? _____ Expected Graduation Date: _____

Date available to Start Working: _____

Do you have a valid Driver's License? _____ If yes, State of issue? _____

Are you related by blood or marriage to any member of the Board of Regents, Faculty, Staff or Student of the University of North Texas? _____ (Required for compliance with nepotism law)

Have you ever been employed in any capacity by the University of North Texas? _____ If yes, please include dates, title, and department: _____

Have you served in the Armed Forces of the United States? _____ If applicable, contact the Career Center for the Veteran's Preference Form.

Are you currently 25 years of age or younger AND were a Foster Youth under the Texas Department of Family and Protective Services on the day before your 18th birthday? _____ If yes, are you currently 25 years of age or younger?

Have you ever pled no contest to, pled guilty to, or been found guilty of any criminal act other than a minor traffic violation? (A conviction will not necessarily be a bar to employment.) _____ If yes, please list all convictions including types of offenses, dates, and sentences. Attach an additional sheet if necessary.

Have you ever been discharged, asked to resign, or forced to resign from any position? _____ If yes, please give details. _____

Work Experience

Job 1

Name of Firm or Organization: _____

Telephone Number: _____

Job Title: _____ Dates of Employment: _____

Job Duties: _____

Reason for Leaving: _____

Job 2

Name of Firm or Organization: _____

Telephone Number: _____

Job Title: _____ Dates of Employment: _____

Job Duties:

Reason for Leaving:

Selective Service

Selective Service: If I am a male applicant between the ages of 18-25, I understand that I must be registered with the Selective Service System upon my employment with UNT. What is your Selective Service registration number? (To obtain, go to the [Selective Service System](#).) _____

Certify and Initial

I certify that all the information provided by me in connection with my application, whether on this document or not, is true, complete and correct to the best of my knowledge and belief and made in good faith. I understand that any misstatement, falsification or omission of information shall be grounds for refusal to hire or, if hired, may be cause for immediate discharge at any time thereafter. I understand that if I am employed in a "security sensitive" position, the University will check for any criminal history in accordance with applicable statutes. I understand that my Department/Employer can periodically check with the Center for Student Rights and Responsibilities my permanent disciplinary status with the University of North Texas. I understand that any offer of employment tendered me is contingent upon my agreement to abide by the laws of the State of Texas and the rules, regulations, and policies of the University of North Texas. I understand that student employee positions are at will, and I could be dismissed at any time provided the reason is not illegal or discriminatory.

By entering my initials here, I certify that I have read and agree with the above statements. _____

Attention - UNT Dining Applicants Only

Please list top three choices of work location:

Choice 1. _____

Choice 2. _____

Choice 3. _____